

The 2025 Montebello Historic Preservation and Parks Commission held a meeting on Wednesday, April 2, 2025, at the Village Hall, One Montebello Road, Montebello, NY. Chairman Moetzinger called the meeting to order at **7:09 p.m.** and led everyone in the Pledge of Allegiance.

Present:	Matt Moetzinger	Chairman
	Lisa Levin	Member
	Rosemary Mocio	Member
	Bill Ellsworth	Member
	Dorice Madronero	Member
	Sheila Nealon	Ad Hoc
Also Present:	Warren Berbit	Village Attorney
	Craig Long	Village Historian
Recording Secretary:	Angela Spina	Building Clerk

### **Minutes Approval**

Member Levin made a motion to approve the March 5, 2025, meeting minutes. The motion was seconded by Member Madronero and upon vote, all were in favor.

### **New Business**

#### **Ad Hoc Position filled by Sheila Nealon**

Chairman Moetzinger formally welcomed Sheila Nealon as an Ad Hoc member of the Commission. Member Nealon was appointed to the HPPC on March 18, 2025, during the monthly meeting of the Board of Trustees. A brief discussion took place regarding the recruitment of neighbors and friends to address the vacancies on village land use boards.

#### **Montebello Clean-Up Day**

Building Clerk Spina presented to the Commission a packet and information from Keep Rockland Beautiful regarding the organization of a successful clean-up day. Chairman Moetzinger will contact the coordinator at Keep Rockland Beautiful to confirm the details. After finalization, Chairman Moetzinger will communicate with the Commission to review the details.

#### **Jazz Festival**

The planning for the 2025 Jazz Festival was discussed. Keeping to what was effective at last year's event the Members of Commission will be reaching out to last year's vendors and sponsors to confirm their interest in participating once more.

- Food Trucks and Beverages – Maine Lobster Truck and Roll & Smoke BBQ
- Clean-up
- Set Up
- Volunteers
- Security
- Port-a-Potties
- Advertising

### **Old Business**

### **Roles of Members**

Chairman Moetzing established a structure in which each HPPC Member will be designated to one of the six specific roles within the Commission. Currently, the assignments are as follows:

- Certificate of Appropriateness and Historic and Scenic Overlay District – Member Levin
- Rock walls and trees – undecided
- Formal Historic Designation of properties and inspection of Current Historic Properties - undecided
- Parks – Park Maintenance and Preservation, Recreation, & Park Events – Members Madronero and Mocio
- Viola Cemetery and Improvements to Village Properties/Grounds - undecided

Chairman Moetzing and the Commission have discussed the responsibilities associated with each role. While some positions remain unassigned, they are expected to be filled by the next meeting.

### **2025 Village Comprehensive Plan**

Chairman Moetzing, a member of the 2025 Comprehensive Plan Committee, announced on March 26, 2025, that a final draft version of the 2025 Village Comprehensive Plan was submitted to the Board of Trustees for review and has been made available on the Village website.

### **Motion to Adjourn**

At 8:56PM, Member Madronero made a motion to close the meeting, seconded by Member Ellsworth. Upon vote, all were in favor.