

**THE REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION OF THE VILLAGE OF MONTEBELLO WAS HELD ON TUESDAY, JULY 18, 2017 AT THE MONTEBELLO VILLAGE HALL. THE MEETING WAS CALLED TO ORDER AT 8:05 PM, FOLLOWED BY THE PLEDGE OF ALLEGIANCE, ROLL CALL WAS TAKEN.**

Roll call.

Members Present: Lisa Levin, Chairperson  
Rosemary Mocio  
Dorice Madronero  
Matt Moetzinger  
William Ellsworth  
Craig Long, Village Historian

Members Absent: Warren E. Berbit, Village Attorney

Diana Montgomery – Deputy Village Clerk -Transcriber of Minutes

**New Business/Old Business:**

Chairwoman Levin informed all that Spence Engineering is overseeing the Village Hall roof repair in keeping with the Morse Cottage landmark designation.

Chairwoman Levin advised that the website is still under construction and asked all to continue to compile pictures and information. The HPC members will continue to collect information to be loaded on the new website. Joan Will will advise the HPC when the website is up and running and ready for input from the HPC.

The HPC Board Members discussed the Village Board of Trustees creating a resolution to have all Village Designated Local Landmarks inspected on a semi-annual basis by the Building Inspector. Members agreed that the four existing local landmarks (and any additional landmarks that might be designated at a later date) should be inspected on a regular basis to ensure that any condition issues do not get out of control and beyond mitigation. Ideally, the resolution will ensure that the owners of each of the local landmarks would be required to address any condition issues as noted by the Building Inspector on a regular basis so that none of these valuable structures deteriorate to the point of demolition by neglect. HPC members agreed that oversight on the upkeep of local landmarks must be enforced on a more regular basis.

Motion: Member Ellsworth

Second: Member Madronero

Upon vote motion carried unanimously.

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Historic Preservation Commission Draft Meeting Minutes 7-18-17

Chairwoman Levin advised, after contact with Village Hall, that there is still no definitive date for Montebello Day. As soon as a date has been set, the HPC will proceed with contacting a Historic Preservation expert (Jill Fisher or Bill Krattinger were discussed) to ask if they would create a preservation presentation at Montebello Day.

Discussion turned to additional comments on the Historic and Aesthetic Element section of the revised Comprehensive Plan. HPC members addressed questions and issues that emerged from the Comprehensive Plan public comment meeting on June 28, 2017. The HPC members offered further explanation and support for its positions regarding recommendations for the Historic and Aesthetic Element section of the revised Comprehensive Plan. Comments will be submitted to the Comprehensive Plan Committee and the Planners for review.

With no further discussion on Historic Preservation, Member Moetzinger made a motion, second by Member Madronero to adjourn the meeting at 9:15 p.m.