



VILLAGE OF MONTEBELLO

FEE SCHEDULE - CDRC, HPPC, Planning Board, & Zoning Board of Appeals

PROCEDURE(S)	AGENCY	FEE
CDRC Appearance (No pending Planning Board Application)	Village Professionals	\$250
Certificate of Appropriateness Application per § 195-60J	Historic Preservation & Parks Commission	\$150*
Planning Board Appearance Fee	Planning Board	\$250
Informal Discussion	Planning Board	\$250
Revised/Amended Site Plan	Planning Board	\$350
Architectural Review Board (ARB)	Planning Board	Appearance Fee = \$300
Subdivision	Planning Board	<u>Preliminary Plat</u> \$600 plus \$250 per lot, plus \$250 per meeting for appearance at each meeting after first meeting on application. <u>Final Plat</u> \$500 plus \$125 per lot, plus \$250 per meeting for appearance at each meeting after first meeting on application.
Amended Final Subdivision	Planning Board	Same cost for Final Subdivision approval unless in connection with an application for Amended Site Plan, then fee is reduced by 50%.
Professional Escrow	Planning Board Zoning Board of Appeals CDRC Architectural Review Board (ARB)	Escrow Accounts for Land Use Applications (1) Planning Board (a) \$5,000 to be replenished at direction of the consultants or Village Clerk-Treasurer (b) Informal/CDRC \$5,000 to be replenished at the direction of the consultants or Village Clerk-Treasurer (2) Zoning Boards of Appeals (ZBA) (a) \$1,500 to be replenished at the direction of the consultants or Village Clerk-Treasurer (3) Architectural Review Board (ARB) (a) \$500 replenished at the direction of the consultants or Village Clerk-Treasurer
Recreation Fee (in lieu of land) Informal Discussion	Planning Board	\$7,500 per lot for subdivision - Site Plan \$5,000 per 1 bedroom unit, \$6,000 per 2 bedroom unit, \$7,000 per 3 bedroom unit or larger.

Sign Plan	Planning Board	\$250
Wetlands & Stream Protection Permit	Planning Board	\$300 plus \$250 per meeting for appearance at each meeting after first meeting on application
Site Plan	Planning Board & Zoning Board of Appeals	\$700 plus \$35 per parking space required by zoning law, plus \$250 per meeting for application at each meeting after first meeting on application. Escrow: set at CDRC
Special Permit	Planning Board & Zoning Board of Appeals	\$400 = Two Fees \$200 = Home Occupation
Zoning Board	Zoning Board of Appeals	\$250 for action involving existing residence plus an additional \$100 for each variance. (Actions include determination of Building Inspector). \$400 for all other actions. Any non-existing residence or new subdivision will be considered as other actions. Escrow: \$500

**Upon effective date of LL No. 1 of 2019. Until then, pertains to the HPC application.*

******ALL CONSULTANT FEES: VILLAGE PLANNER, VILLAGE ENGINEER, ASSISTANT VILLAGE ATTORNEYS, ARBORIST OR OTHER VILLAGE CONSULTANT SHALL BE PAID BY THE APPLICANT AS PER ABOVE SCHEDULE**



VILLAGE OF MONTEBELLO

FEE SCHEDULE - Building Inspector, Village Engineer

PROCEDURE(S)	AGENCY	FEE																								
Inspection Fees	Village Engineer	6% of the Village Engineer's estimate of the cost of public improvements; 5% representing an estimate of the Village Engineer's time to oversee said work, and 1% the Village's administrative expense. Extra engineering fees to be paid at time of incurrence if resulting from unforeseen conditions or inefficiency or negligence or wrongful acts of developer or owner, or developer or owner's use of engineer at times of premium hourly rates.																								
Land Disturbance Permit Clearing Filling & Excavation	Village Engineer and/or Building Inspector	\$200 per first 1,000 square feet of Affected Area*; \$100 per each additional 1,000 square feet of Affected Area* *Affected Area determined by Village Engineer or Building Inspector																								
Road Opening Permit	Village Engineer	\$250																								
Sign Permit	Building Inspector	\$150																								
Demolition Permit	Building Inspector	Bldgs. 500 to 20,000 sq. ft. \$100 + \$10 per 100 sq. ft. Bldgs. 20,000 sq. ft. and up \$100 + \$8 per 100 sq. ft.																								
Restricted Open Burning Permit	Building Inspector/ Fire Inspector	\$10																								
Violation Search	Building Inspector	<p><u>Residential Property</u> \$200</p> <p><u>Non-Residential Property</u> Occupancy Group A (A-Assembly) Capacity of Facility:</p> <table> <thead> <tr> <th>Persons</th> <th>Fee</th> </tr> </thead> <tbody> <tr> <td>1-50</td> <td>\$ 175.00</td> </tr> <tr> <td>51-100</td> <td>\$ 200.00</td> </tr> <tr> <td>101-300</td> <td>\$ 250.00</td> </tr> <tr> <td>301- or greater</td> <td>\$2 per person</td> </tr> </tbody> </table> <p>Occupancy Groups B,E,F, H, I, M, U (B= Business; E= Educational; F= Factory; H= High Hazard; I= Industrial; M= Mercantile; U= Utility and Misc.)</p> <p>Area of Facility (square feet)</p> <table> <thead> <tr> <th>Area of Facility (square feet)</th> <th>Fee</th> </tr> </thead> <tbody> <tr> <td>1 - 5,000</td> <td>\$ 175.00</td> </tr> <tr> <td>5,001 - 10,000</td> <td>\$ 200.00</td> </tr> <tr> <td>10,001 - 25,000</td> <td>\$ 500.00</td> </tr> <tr> <td>25,001 - 50,000</td> <td>\$ 750.00</td> </tr> <tr> <td>50,001 - 75,000</td> <td>\$ 1,000.00</td> </tr> <tr> <td>75,001 or greater</td> <td>\$ 1,500.00</td> </tr> </tbody> </table>	Persons	Fee	1-50	\$ 175.00	51-100	\$ 200.00	101-300	\$ 250.00	301- or greater	\$2 per person	Area of Facility (square feet)	Fee	1 - 5,000	\$ 175.00	5,001 - 10,000	\$ 200.00	10,001 - 25,000	\$ 500.00	25,001 - 50,000	\$ 750.00	50,001 - 75,000	\$ 1,000.00	75,001 or greater	\$ 1,500.00
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Violation Search <i>(continued)</i>	Building Inspector	<p>Occupancy Group R</p> <p>R-1 = Transient Occupancy (i.e. hotels and motels)</p> <table border="0"> <thead> <tr> <th style="text-align: left;">Numbers of Rooms</th> <th style="text-align: right;">Fee</th> </tr> </thead> <tbody> <tr> <td>Up to 10</td> <td style="text-align: right;">\$ 175.00</td> </tr> <tr> <td>Each additional over 10</td> <td style="text-align: right;">\$ 10.00</td> </tr> </tbody> </table> <p>R-2 = Permanent Occupancy (i.e. townhomes)</p> <table border="0"> <thead> <tr> <th style="text-align: left;">Number of Living Units</th> <th style="text-align: right;">Fee</th> </tr> </thead> <tbody> <tr> <td>3-unit cluster (each)</td> <td style="text-align: right;">\$ 175.00</td> </tr> <tr> <td>Each additional unit (public part inspection)</td> <td style="text-align: right;">\$ 20.00</td> </tr> </tbody> </table> <p>R-3 = Fewer than three dwelling units: \$200</p> <p>R-4 = Residential Care/Assisted Living Facilities (more than 5 but fewer than 16 occupants, excluding staff)</p> <table border="0"> <thead> <tr> <th style="text-align: left;">Number of Beds</th> <th style="text-align: right;">Fee</th> </tr> </thead> <tbody> <tr> <td>Up to 10</td> <td style="text-align: right;">\$ 200.00</td> </tr> <tr> <td>Each additional over 10</td> <td style="text-align: right;">\$ 10.00</td> </tr> </tbody> </table> <p>I = Institutional (i.e. nursing home with more than 16 occupants)</p> <table border="0"> <thead> <tr> <th style="text-align: left;">Number of Beds</th> <th style="text-align: right;">Fee</th> </tr> </thead> <tbody> <tr> <td>First 100</td> <td style="text-align: right;">\$ 175.00</td> </tr> <tr> <td>Each additional over 100</td> <td style="text-align: right;">\$ 10.00</td> </tr> </tbody> </table> <p>Reinspection Violation Search</p> <table border="0"> <tbody> <tr> <td>First such reinspection of a residential property</td> <td style="text-align: right;">\$ 75.00</td> </tr> <tr> <td>For each subsequent reinspection of a residential property within 1 year of first inspection</td> <td style="text-align: right;">\$ 75.00</td> </tr> <tr> <td>For first such reinspection of a non-residential property</td> <td style="text-align: right;">\$ 125.00</td> </tr> <tr> <td>For each subsequent reinspection of a non-residential property within 1 year of first inspection</td> <td style="text-align: right;">\$ 125.00</td> </tr> </tbody> </table>	Numbers of Rooms	Fee	Up to 10	\$ 175.00	Each additional over 10	\$ 10.00	Number of Living Units	Fee	3-unit cluster (each)	\$ 175.00	Each additional unit (public part inspection)	\$ 20.00	Number of Beds	Fee	Up to 10	\$ 200.00	Each additional over 10	\$ 10.00	Number of Beds	Fee	First 100	\$ 175.00	Each additional over 100	\$ 10.00	First such reinspection of a residential property	\$ 75.00	For each subsequent reinspection of a residential property within 1 year of first inspection	\$ 75.00	For first such reinspection of a non-residential property	\$ 125.00	For each subsequent reinspection of a non-residential property within 1 year of first inspection	\$ 125.00
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Blasting Permit	Building Inspector	\$500 plus \$50 per day for each day of duration of permit																																

<p>Building Permit (exclusive of reinspections)</p> <p>Commercial Properties</p>	<p>Building Inspector</p> <p>Village Engineer Site Improvements</p>	<p>Application fee of \$150 plus \$18 each for \$1,000 or fraction above \$1,000</p> <p>Fees are based on value of construction.</p> <p><u>Non-residential Site Plans</u> Based of cost of construction</p> <p>Based upon the Cost of Construction as determined by the Building Inspector as calculated using the R.S. Means Guide square footage cost rate to be determined by current edition of same, or the equivalent guide in the judgement of the Building Inspector.</p> <p>Inspection fee is 6% of cost of site improvements</p>															
<p>Re-Inspection Fee (for reinspection required after work has been approved)</p>	<p>Building Inspector</p>	<p><u>One-Family Residential</u> \$75 for each reinspection</p> <p><u>Other than One-Family Residential</u> \$100 for the first such reinspection and \$150 for each subsequent reinspection</p>															
<p>Certificate of Occupancy for Change of Use or Occupancy</p>	<p>Building Inspector</p>	<p>\$100</p>															
<p>NYSERDA approved Solar Electric Energy Power Generation System</p>	<p>Building Inspector</p>	<p>Shall not exceed \$250, irrespective the actual cost of construction of the system</p>															
<p>Phase II Storm Water Fees (only apply to projects requiring excavation)</p> <p>New Residential</p> <p>Non-Residential</p> <p>Additions & Alterations</p>	<p>Village Engineer Building Inspector</p>	<p>\$300</p> <p>\$500</p> <p>\$75</p>															
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<p>Schedule of Fines; Violation of Chapter 52 (Beekeeping)</p>	<p>Building Inspector</p>	<p>\$250 per infraction</p> <p>\$500 second infraction or more if within 18 months</p>															



VILLAGE OF MONTEBELLO

FEE SCHEDULE - Fire Safety Inspections

PROCEDURE(S)	FEE
Class B-2 Transient Occupancy, Hotel-Motel	Fees are based on total square footage of the building.
Class B-3 Multiple dwelling - Senior Citizen Housing	\$25.00 for each apartment in a mid-high rise building; \$115.00 for each 8 unit apartment building
Class C-1 Business Office	0-5,000 sq. ft. \$75.00
Class C-2 Mercantile	5,001-10,000 sq. ft. \$175.00
Class C-3 Industrial	10,001-25,000 sq. ft. \$525.00
Class C-4 Storage	25,001-50,000 sq. ft. \$775.00
	50,001-75,000 sq. ft. \$1,025.00
	75,001-100,000 sq. ft. \$1,275.00
	100,001-125,000 sq. ft. \$1,575.00
	125,001-150,000 sq. ft. \$1,825.00
	150,001-175,000 sq. ft. \$2,075.00
	175,001-200,000 sq. ft. \$2,325.00
	200,001-225,000 sq. ft. \$2,575.00
	225,001-250,000 sq. ft. \$2,825.00
	251,000-275,000 sq. ft. \$3,075.00
	275,001-300,000 sq. ft. \$3,325.00
	300,001-325,000 sq. ft. \$3,575.00
	325,001-350,000 sq. ft. \$3,825.00
	350,001-375,000 sq. ft. \$4,075.00
	375,001-400,000 sq. ft. \$4,325.00
	400,001-425,000 sq. ft. \$4,575.00
	425,001-450,000 sq. ft. \$4,825.00
	450,001-475,000 sq. ft. \$5,075.00
	475,001-500,000 sq. ft. \$5,325.00
Class C-5 Place of Assembly - Capacity in Persons	1-5 \$75.00
	51-100 \$100.00
	101-300 \$125.00
	301 & over \$1.00 per person
Reinspection	\$75 or 50% of of initial inspection fee, whichever is greater



VILLAGE OF MONTEBELLO

FEE SCHEDULE - Clerk's Department

PROCEDURE(S)	AGENCY	FEE	
Village Board Appearance	Village Board	\$250	
Zone Change	Village Board	Zone Change - \$400 for first acre or fraction thereof; \$125 per acre for each additional acre or fraction thereof. All other Applications = \$400	
*Conservation Easement Variance	Village Board	Application Fee \$250	
*Approval of Board to hold Public Hearing		Additional \$250	
Community Garden Fee	Village Clerk	\$25 for returning gardeners \$40 for first time gardeners	
Copies	Village Clerk	\$.25 per page for 8/12" x 11"; \$50 per page for 8 1/2" x 14" or larger <i>Professional plans cannot be copied without the permission of professional</i>	
Filming Permit	Village Clerk	See Village Clerk	
Peddling/Solicitation Fee	Village Clerk	\$150 per applicant	
Tire Recycling	Village Clerk	\$5 per tire <i>(must get sticker from Village Hall)</i>	
Tree Contractor Permit	Village Clerk	\$20 per year	
Tree Removal	Village Clerk	As of Right per § 176-6B (3) Per § 176-6B (3)	No Fee \$10
All Other removals/appearance before Planning Board		\$250	
Compensatory Payment (Trees)	Village Clerk	\$100/inch of caliper	
Schedule of Fines; Violation of § 176-7 Tree Law *this can only go into effect after (1) Local Law No. of 2019 is adopted and filed; and (2) Board acts by resolution to increase penalties	Village Clerk	§176-7 Penalties for Offense: Subpart A. not exceeding \$1,000 for each offense; maximum penalty \$10,000 per lot. - Subpart B. not exceeding \$1,000 for each offense; maximum Penalty \$20,000 per lot.- Subpart H. not exceeding \$10,000 for each offense. [Note: per Subpart E., above penalties may be doubled in Conservation Easement.]	