

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MONTEBELLO WAS HELD ON WEDNESDAY, OCTOBER 19, 2022, AT THE DR. JEFFREY OPPENHEIM COMMUNITY CENTER, 350 HAVERSTRAW ROAD, MONTEBELLO, NEW YORK. THE MEETING WAS CALLED TO ORDER AT 7:00 P.M. FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

Present:	Lance N. Millman	Mayor
	Stacy Caridi	Deputy Mayor
	Melanie Golden	Trustee
	Evan T. Kuperman	Trustee
	David A. Liebergall	Trustee
Other:	Warren E. Berbit	Village Attorney
Recording Secretary:	Louise Renud	Deputy Village Clerk

### **Mayor's Report:**

Mayor Millman encouraged residents to drive around the Village and visit Gorman Ponds Park at this time to enjoy the beautiful fall colors. He urged everyone out driving to be cautious of walkers and the numerous deer throughout the Village but enjoy the beauty of the area.

### **Building Department Report:**

The following is the Building Department Report for the month of September 2022:

- (8) building permits were filed. A total of \$ 5,916.00 in permit fees were collected.
- (6) Certificates of Occupancy were issued.
- (12) locations were inspected; \$4,475.00 in Fire Inspection fees were collected during the month.
- (11) code violations were issued.

### **Historic Preservation and Parks Commission (HPPC)**

With no one from the HPPC wishing to speak, Mayor Millman closed this portion of the meeting.

### **Public Comment:**

No one else from the public wishing to speak, Mayor Millman closed this portion of the meeting.

Title: Coe Farm Speed Table

WHEREAS, pursuant to the procedure set forth in Resolution No. 06-101, the opinion of the Village Engineer dated August 31, 2022, and a 3-page Speed Hump Petition dated “July 24, 2022”, a Public Hearing was scheduled for this meeting by authority of Resolution No. 22- 106; and

WHEREAS, the Village Attorney questioned the Deputy Clerk and concluded that due notice was given and circulated with respect to said Public Hearing, which was opened by Resolution adopted at 7:25 p.m. by motion from Trustee Golden and Seconded by Trustee Liebergall; and

WHEREAS, at the head of said Public Hearing the Village Attorney had the aforesaid documents included in the record, and asked if any comments were received back, the Deputy Clerk reporting receipt of no other documents; and

WHEREAS, the Village Attorney commented that according to the procedure set forth in Resolution No. 06-101, all residences having no road access but for the requested road segments to be speed tabled must be included in the home count and, thus, as Sousa Lane and Grist Mill Court have sole access via Coe Farm Road, as was mentioned by the Village Engineer, they should have been included in the count making the total households 54, not 44, as follows:

Coe Farm Road –	44
Sousa Lane -	1
Grist Mill Court -	<u>9</u>
Total:	54

WHEREAS, the Village Attorney reports that the minimum number of households to sign the petition to move forward is 41 (rounding up from 40.50), making the petition deficient by 8 households, but given the effort by the petitioners to date, rather than redoing the entire process, recommends continuing the Public Hearing without an adjourned date and allowing the petitioners to aggregate additional signatures with a Supplemental Petition, for which there is precedent, and then, upon submission of same continuing the Public Hearing at the next Regular Meeting of the Village Board for which such can be timely noticed; and

WHEREAS, the Petitioners appeared and dialogued with the Village Attorney regarding the next steps; and

WHEREAS, following the village Attorney’s recommendation will not delay allowing the installation of speed tables, if approved in any form, as such must await road work and the opening of asphalt plants in the Spring/Summer of 2023.

THEREFORE, BE IT RESOLVED, as follows:

1. That the Petition is determined to be deficient by 8 households, but that the petitioners be given the opportunity to aggregate additional needed household signatures on a Supplemental Petition.

2. That, in the interim, the Public Hearing shall be adjourned without date to a future meeting of the Village Board at which timely noticed, when and if a Supplemental Petition is submitted placing the application in compliance as aforementioned.

3. In anticipation of the above possibility, the Village Engineer is instructed to account for same as an alternative in his next, 2023, annual road milling and repaving recommendations.

Motion: Deputy Mayor Caridi

Second: Trustee Kuperman

Upon vote, motion carried unanimously.

**Resolution No. 22 - 120**

Village of Montebello

Title: Opening and Continuing Public Hearing to Adopt Local Law No. 2 of 2022, to Amend the Sign Code, Chapter 143, to require English language text and characters to aid in the dispatch of emergency services.

WHEREAS, at the direction of the Mayor the Village Attorney had the Deputy Clerk read the legal Notice into the record as follows:

**NOTICE OF PUBLIC HEARING**

**PLEASE TAKE NOTICE** that a Public Hearing will be held on Wednesday October 19, 2022, beginning at 8:00 p.m. or as soon thereafter as the matter can be heard at the Dr. Jeffrey Oppenheim Community Center, 350 Haverstraw Road, Montebello, NY 10901 to consider adopting Local Law No. 2 of 2022, amending Chapter 143 Signs, entitled:

” LOCAL LAW NO. 2 OF THE YEAR 2022  
A LOCAL LAW AMENDING CHAPTER 143 SIGNS, TO REQUIRE ENGLISH  
LANGUAGE TEXT AND CHARACTERS TO AID IN THE DISPATCH OF EMERGENCY  
SERVICES”

thus, amending Chapter 143 of Village Code, as more particularly set forth in said Local Law, but summarized as follows.

A new standard is added to a new subsection “M,” under §143-10, Additional Sign Standards, which requires signs to contain English language characters and text to the extent necessary for public safety and/or to aid in the dispatch of emergency services.

All interested parties are invited to attend. The proposed law will be available for inspection and review at the Village Office during normal working hours, Monday through Friday, 9:00

am to 4:00 pm as well as on the Village of Montebello website [www.villageofmontebello.com](http://www.villageofmontebello.com).

Joan Will  
Village Clerk – Treasurer  
Village of Montebello  
One Montebello Road  
Montebello, NY 10901  
(845) 368-2211

; and

WHEREAS, the Village Attorney concluded that due notice was given after questioning the Village Clerk on the record hereat and ascertaining that the Legal Notice was published in the Journal News on October 9<sup>th</sup> and was posted on October 7<sup>th</sup> at several places, and that said Notice and the version of said Local Law before us this evening were provided to the Trustees and made available to the public on October 7<sup>th</sup> and were posted at several places, published on the Village's website, and notices were hand affixed to the doors of the meeting room; and

WHEREAS, at the request of the Mayor, the Village Attorney, Warren Berbit, Esq., explained the local law; and

WHEREAS, the Public Hearing was opened to the floor on October 19, 2022, at 7:31 pm motion by Deputy Mayor Caridi and seconded by Trustee Liebergall, all in favor, and the Village Attorney requested that first the following be included in the Record:

1. Resolution No. 22-110 of September 21, 2022, approving holding a Public Hearing (attached).
2. Legal Notice, and Affidavit of Publishing and Posting (attached).
3. Draft Local Law No. 2 of 2022, dated September 21, 2022
4. General Code response dated October 5, 2022, accepting Local Law as written; and

WHEREAS, the Village Attorney noting no response from the Rockland County Department of Planning and none from the Village Planning Board, the latter because its meeting of October 11, 2022, was cancelled being next scheduled to meet on November 8, 2022, recommended continuing the Public Hearing on November 9, 2022.

THEREFORE, BE IT RESOLVED, as per the recommendation of the Village Attorney, pending receipt of a reaction from the Planning Board and Rockland County Department of Planning, that the Public Hearing be continued at the next meeting of the Village Board on November 9, 2022.

Motion: Trustee Golden

Second: Trustee Kuperman

Upon vote, motion carried unanimously.

**Resolution 22 – 121**

Village of Montebello

Title: Return of Building Department Permit – 62 West Gate Road

BE IT RESOLVED, as per the request from Adam Kurland, Esq., dated October 3, 2022, that Building Permit fees for 62 West Gate Road in the amount of \$32,532 be returned to Morris Klein, as the Board application is withdrawn.

Motion: Deputy Mayor Caridi

Second: Trustee Kuperman

Upon vote, the Resolution carried unanimously.

**Resolution No. 22 - 122**

Village of Montebello

Title: Accept Credit Card Payments for Taxes

WHEREAS, the Village of Montebello has used the services of Edmunds Gov Tech formerly known as BAS (Business Automation Services, Inc.) for tax collection (iTax) since 2019; and

WHEREAS, the Village Clerk -Treasurer advises that residents have repeatedly requested for several years the convenience of paying their taxes via credit card and, she recommends that such occur as beneficial to the residents and the Village; and

WHEREAS, Edmunds Gov Tech has provided the Village Clerk – Treasurer with a quote for an add-on module to our current iTax program that will allow residents to look up and pay their taxes online, and only for that purpose, as set forth in a proposed Sales Order dated October 13, 2022, and a companion email of that date, each referenced as if set forth hereinafter, the salient details being as follows:

1. one time license cost of \$2,100
2. annual maintenance charge of \$600 which covers updating features and support calls.

THEREFORE, BE IT RESOLVED, that the Village Clerk – Treasurer is authorized to have Edmunds Gov Tech install the credit card online payment module for a one-time licensing fee of \$2100 and yearly support fee of \$600, and to take the steps necessary to advise our residents of the ability to pay Village real property taxes this way.

Motion: Trustee Golden

Second: Trustee Liebergall

Upon vote, motion carried unanimously.

**Resolution No. 22 - 123**

Village of Montebello

Title: Girl Scout Gold Award

WHEREAS, as more fully detailed in her letter received August 30<sup>th</sup>, referenced as if set forth hereinafter, Natalie Sepulveda, a Montebello resident, senior at Suffern High School, and member of Troop No. 40176 who is working towards her Girl Scout Gold Award, proposes supplying, installing, and the setting up of two Little Free Libraries, which are self-sustaining mini-lending libraries; and

WHEREAS, Natalie proposes one for the Village Hall or at Kathryn Gorman Ponds Park, and another in her neighborhood, vicinity of Babbling Brook Road and West Gate Road; and

WHEREAS, it is presumed that the proposal includes funding necessary for acquiring and erection of said mini-libraries, and oversight of same as may be necessary by Natalie and, over time, by her Troop; and

WHEREAS, the idea has merit and the offer most appreciated.

THEREFORE, BE IT RESOLVED, as follows:

1. That the acceptance of installation of two such mini libraries be approved, subject to final locations to be selected by the Village, and receipt of design plans but, preliminarily, one at the Village Hall and at another location to be determined (Babbling Brook Road).
2. That Natalie Sepulveda and/or her troop agree to oversee the libraries as necessary over time.
3. That the Village Attorney, who is a Trustee and Vice President of the Suffern Free Library will reach out to the Director, Darlene Alessi, or staff, for guidance on the project and, possibly, to initially stock same with books surplus to the library.

Motion: Deputy Mayor Caridi

Second: Trustee Kuperman

Upon vote, motion carried unanimously.

Natalie Sepulveda of 6 Evergreen Court was in attendance and spoke of her reasons for choosing this project as her Girl Scout Gold Award. She also answered questions in regard to overseeing of the libraries, selection of books to be included, and final design and location approval by the Board.

**Resolution No. 22 - 124**

Village of Montebello

Title: Approval of Minutes for September 21, 2022

BE IT RESOLVED, the minutes of the Board of Trustees of September 21, 2022, be and are hereby approved.

Motion: Trustee Golden

Second: Deputy Mayor Caridi

Upon vote, motion carries unanimously.

**Resolution No. 22 – 125**

Village of Montebello

Title: Approval of Abstract & Schedule of Claims

BE IT RESOLVED, the Abstract and Schedule of Claims October 19, 2022, and totaling \$194,537.10 hereby approved, and the claims listed hereon shall be paid.

Motion: Deputy Mayor Caridi

Second: Trustee Liebergall

Upon vote, the Resolution carried unanimously.

**Resolution No. 22 - 126**

Village of Montebello

Title: Approval of Abstract & Schedule of Claims – Professional Fees

BE IT RESOLVED, the abstract and Schedule of Claims – Professional Fee dated October 19, 2022, for Professional Fees, and totaling \$20,253.10 hereby approved, and the claims listed hereon shall be paid.

Motion: Deputy Mayor Caridi

Second: Trustee Kuperman

Upon vote, the Resolution carried unanimously.

**Resolution No. 22 - 127**

Village of Montebello

Title: Approval of Abstract & Schedule of Claims – Shade Tree Fund

BE IT RESOLVED, the Abstract and Schedule of Claims - Shade Tree Fund dated October 19, 2022 for Shade Trees, and totaling \$34,300.00 hereby approved, and the claims listed hereon shall be paid.

Motion: Deputy Mayor Caridi

Second: Trustee Liebergall

Upon vote, the Resolution carried unanimously.

**Resolution: 22 - 128**

Village of Montebello

Title: 2023 - 2024 Contract for Village Engineering Services

WHEREAS, Spence Engineering Consulting and Municipal Engineers (“Spence”) supplied services as the Village Engineer since 2007; and



WHEREAS, Spence proposes to continue to provide services for 2023 - 2024 in a proposal dated October 5, 2022, referenced as if set forth hereinafter at length, a true copy of which shall be appended to the Minutes hereof (“The Proposal”), for the fixed fee services, which are the same rates since 2016, at a lump sum of \$31,800 per annum (\$2,650 per month), and time billable professional engineering and technical services between \$117 and \$140 per hour, and clerical services at \$52 per hour all as more particularly set forth in the Proposal.

THEREFORE, BE IT RESOLVED, as follows:

1. That the Proposal of Spence Engineering as aforesaid to provide regular engineer services to the Village in 2023 - 2024 including anticipated costs for Capital Projects including annual paving, stormwater MS4, hazardous mitigation, DEC requirements for Gorman Ponds and special reports be and hereby is accepted effective January 1, 2023, subject to the following conditions:
  - a. That it be understood that the Village’s professional bill appeal procedure shall be appended to the proposal as a part thereof; and
  - b. That the agreement may be terminated by the Village upon ninety (90) days advance written notice without cause at its election.

Motion: Trustee Golden

Second: Deputy Mayor Caridi

Upon vote, motion carries unanimously.

**Resolution: 22 - 129**

Village of Montebello

Title: 2023 Contract for Village Planning Consultant Services

WHEREAS, Nelson, Pope & Voorhis, LLC (“NPV”), the Planning Consultant for the Village of Montebello, who, by the services of Max Stach and other staff under his auspices, including Jonathan Lockman, together, have served the Village in that capacity from August 2016, for the purpose of working with the Planning Board and Zoning Board of Appeals and generally to provide planning services, proposing to do so on a per diem fee basis not to exceed \$10,000 per annum without further action of the Board, plus the cost of services for the Village Board/Clerk/Village Hall staff/Village Attorney, not to exceed \$20,000 in 2023, as required and whereby project specific pass-through services are separately billed, to be reimbursed to the Village by the applicants, as were set forth in the proposal received September 29, 2022.

THEREFORE, BE IT RESOLVED that said Proposal, be and hereby is accepted for the 2023 calendar year and the Mayor is hereby authorized to execute same on behalf of the Village, it being understood that said contract is with Nelson, Pope & Voorhis, LLC.

Motion: Deputy Mayor Caridi

Second: Trustee Liebergall

Upon vote, motion carries unanimously.

**Resolution No. 22 - 130**

Village of Montebello

Title: 2023 Contract for Village Traffic Consultant

WHEREAS, the Planning Board reports the need to retain a Traffic Consultant to review pending applications, and traffic studies submitted therewith; and

WHEREAS, the Planning Board indicates that they wish to continue to retain Nelson & Pope, Engineers, Architecture and Land Surveying, PLLC (N&P) as Traffic Consultant; and

WHEREAS, when working in conjunction with an applicant, the fee of the Traffic Consultant is passed through to the applicant; and

WHEREAS, the assignment of work to the Traffic Consultant shall be considered to be on a case-by-case basis, the Village Board reserving the right to make a change at any time, and/or to have such a relationship with more than one Traffic Consultant, and to utilize said services to also meet the needs of the Village Board and the Zoning Board of Appeals.

THEREFORE, BE IT RESOLVED, that N&P is approved on a case-by-case basis to act as the Traffic Consultant to the Planning Board as needed, subject to the following:

1. That in each case the need for a Traffic Consultant tied to a pending Planning Board application be confirmed by the Planning Board, acting through its Chairman, and by the Village Engineer, in addition to any such recommendation by the Planner, each of whom shall explain each such recommendation in writing.
2. That the fee structure of N&P, despite such being a pass-through to the applicant, shall be approved as reasonable in advance by the Village Engineer.
3. That this appointment is non-exclusive, and that the Village Board hereby retains the absolute right to terminate same at any time, or to add to an approved list of potential Traffic Consultants for use by the Village, its Boards and Commissions.

Motion: Deputy Mayor Caridi

Second: Trustee Golden

Upon vote, motion carries unanimously.

**Resolution No. 22 - 131**

Village of Montebello

Title: 2023 Contract with Town of Ramapo for Highway Services

WHEREAS the Village has contracted with the Town of Ramapo for Highway Services since the formation of the Village despite having explored other options from time to time; and

WHEREAS the Supervisor in his letter dated October 3, 2022, reports the need to increase the contract by 4% to \$385,632.00 per annum payable at \$32,136 monthly, and the Mayor recommends accepting same, to cover increased materials and labor costs.

THEREFORE, BE IT RESOLVED, subject to acceptance by the respective boards and, pending signing of the Agreement that renewal of said contract for 2023 be and hereby is approved at a fixed cost of \$385,632.00 per annum, payable at \$32,136.00 monthly, for the reasons set forth above, other terms and conditions to continue as they were in prior years contracts.

Motion: Trustee Golden

Second: Deputy Mayor Caridi

Upon vote, motion carried unanimously.

**Resolution: 22 - 132**

Village of Montebello

Title: 2023 Fueling Agreement with Town of Ramapo

WHEREAS, the Town of Ramapo has offered to renew a Fueling Agreement with the Village of Montebello for one-year effective January 1st, 2022, pursuant to Article 5G of the General Municipal Law; and

WHEREAS, as more particularly set forth in said Agreement, referenced as if fully set forth hereinafter, a true copy of which shall be appended to the Minutes hereof, the Village's two vehicles may be fueled at the Town's facility on Pioneer Avenue, Tallman and the Village agrees to pay for such usage at the Town's cost plus 20% administrative fee to cover the Town's expense, said total cost to the Village being less than obtaining fuel by other means.

THEREFORE, BE IT RESOLVED, that said Agreement be entered into, and the Mayor authorized to execute same on behalf of the Village, actual use of the Town’s fueling facility to be discretionary, subject to the spillage insured issue.

Motion: Deputy Caridi

Second: Trustee Kuperman

Upon vote, motion carries unanimously.

**Resolution: 22 - 133**

Village of Montebello

Title: Landscaping/Snow Removal Services

WHEREAS, the Village Clerk-Treasurer sent out RFPs for Snow Removal and Landscaping Services for:

- snow removal and landscaping at Village Hall, (One Montebello Road) and the Dr. Jeffrey Oppenheim Community Center, (350 Haverstraw Road)
- for landscaping services at the Viola Road Cemetery
- for landscaping services around the 7 Village roadside entry signs
- for landscaping services at Kathryn Gorman Ponds Park for the grassy margin between it and Senator Levy Drive
- for landscaping services at Kathryn Gorman Ponds Park around the pond areas, including the pathway and parking area, and meadow
- for landscaping services of the open space at 8 & 14 Lake Road as per specs
- for landscaping services at the community garden

for the period December 1, 2022, to November 30, 2023, all as set forth in her Request for Proposal dated October 3, 2022, to be considered as part of the contractual Agreement; and

WHEREAS, a proposal was received from Belleville Landscaping Inc. and from no other contractor, referenced as if set forth hereinafter, a true copy of which shall be appended to the Minutes hereof, the salient details of which is as follows:

<b>Company</b>	<b>Proposed Bid</b>
Cedar Pond Tree & Landscape	Did not respond
Steve’s Lawns Inc.	Did not respond
D&D Tree & Landscaping	Did not respond
Turco Landscaping	Did not respond
Belleville Landscaping, Inc.	<b>\$2,375.00 / month</b>
Evergreen Landscaping	Did not respond

WHEREAS, Belleville Landscaping, Inc. has reliably performed said services over the years and has minimally increased its contract price; and

WHEREAS, only one proposal was received despite sending out 6 requests to bid, and time is of the essence given the December 1<sup>st</sup> starting date.

THEREFORE, BE IT RESOLVED, that the Village Board upon due deliberation and for the aforesaid reasons, does hereby accept the proposal of Belleville Landscaping, Inc., for Snow Removal and Landscaping Services at Village Hall and the Dr. Jeffrey Oppenheim Community Center as per attached agreement and as stated above, for the period December 1, 2022 to November 30, 2023 at an all-inclusive package price of \$2,375.00 per month, plus an extra charge for snowfalls over 10 inches and for salt, as more particularly set forth in the proposal and RFP, and authorizing that said sum be expended for said purposes, contract to be in a form as approved by the Village Attorney, and subject to proof of insurance.

Motion: Trustee Golden

Second: Trustee Liebergall

Upon vote, the Resolution carried unanimously.

**Resolution: 22 - 134**

Village of Montebello

Title: 2023 Contract with Financial Consultant

WHEREAS, the Village's Financial Consultant Marvin Nyman has been providing financial consultant services to the Village since its inception; and

WHEREAS, Mr. Nyman's services include budget preparation, assisting the Village Clerk-Treasurer in maintaining the Village's financial records, preparation and submittal of the New York State AUD and Constitutional Tax Limit Report as well as an annual audit of the Justice Court accounts; and assisting the Village Clerk - Treasurer as needed.

WHEREAS, the Financial Consultant proposes continuing such services for 2023 pursuant to the terms set forth in a proposal dated September 22, 2022, referenced as if set forth hereinafter, a true copy of which shall be appended to the Minutes hereof, said proposal being according to the updated terms of \$31,800.00 year (\$2,650.00/month)

THEREFORE, BE IT RESOLVED, that Marvin Nyman continue to provide financial consultant services to the Village for the budgeted amount of \$31,800.00/year paid in monthly installments of \$2,650.00 for the period of January 1, 2023, through December 31, 2023.

Motion: Trustee Golden

Second: Deputy Mayor Caridi

Upon vote, motion carries unanimously.

**Resolution No. 22 - 135**

Village of Montebello

Title: Contract for Cleaning Services 2023

WHEREAS, weekly cleaning services have been provided for the Village Hall, including the Seniors Club, and for the Dr. Jeffrey Oppenheim Community Center by Stan's Reliable Cleaning Inc, 204 Eagleton Drive, PO Box 1415, Monroe, NY 10949, for the past several years at a cost of \$125.00 per week for Village Hall and the Senior Center and \$100.00 per week for the Dr. Jeffrey Oppenheim Community Center; and

WHEREAS, the Village Clerk-Treasurer directed seeking proposals for cleaning services in order to assure obtaining the best services and pricing for the Village; and

WHEREAS, proposals were sought from several sources to provide cleaning services, yielding the proposals as set forth hereinafter, true copies of which shall be appended to the Minutes hereof:

<b>Vendor</b>		<b>Price Quote</b>
Stan's Reliable Cleaning Inc..	<ul style="list-style-type: none"><li>• Weekly cleaning of Village Hall &amp; Senior Room</li><li>• Weekly cleaning of Community Center</li></ul>	\$145/week \$125/week <b>\$1,080/month</b>
Vanguard Cleaning Systems	<ul style="list-style-type: none"><li>• Weekly cleaning of Village Hall &amp; Senior Room</li><li>• Weekly cleaning of Community Center</li></ul>	\$480/month \$420/month <b>\$900/month</b>
Anago Cleaning Services of the Hudson Valley	<ul style="list-style-type: none"><li>• Weekly cleaning of Village Hall &amp; Senior Room</li><li>• Weekly cleaning of Community Center</li></ul>	\$400/month \$300/month <b>\$700.00/month</b>

; and

WHEREAS, additional services are also available for an additional fee per service and upon request;

Vendor		Price Quote
Stan's Reliable Cleaning Inc..	<ul style="list-style-type: none"> <li>• Exterior window cleaning at Village Hall &amp; Senior Room (2x per year)</li> <li>• Power washing of front entrance and walls to left and right of entrance done once per year</li> </ul>	\$160 ea \$475
Vanguard Cleaning Systems	<ul style="list-style-type: none"> <li>• Carpet cleaning at Village Hall per service as requested</li> <li>• Window cleaning at Village Hall per service as requested</li> <li>• Carpet cleaning at Community Center per service as requested</li> </ul>	\$650 \$90 \$900
Anago Cleaning Services of the Hudson Valley	<ul style="list-style-type: none"> <li>• Window cleaning (internal &amp; external) at Village Hall per occurrence</li> <li>• Carpet cleaning at Village Hall per service</li> </ul>	\$150 \$2,200

WHEREAS, although Vanguard's proposal for the basic weekly cleaning is \$108 less per month than the current contract, it exceeds by \$200 that of Anago, but as a package, including optional services all likely to be requested once or twice each over the course of the year, is less expensive, such as carpet cleaning at Village Hall of \$650 vs. \$2,200, and even if the latter includes carpet cleaning at the Community Center which raises the proposal of the former to \$1,550 vs. \$2,200 and window cleaning at \$90 per occurrence vs. \$150 (assuming both are inside/outside); and

WHEREAS given the foregoing, and the fact that Vanguard has local cleaners to be assigned which Anago doesn't, the Village Clerk-Treasurer recommends awarding the contract to Vanguard, subject to the Village's right to terminate with or without fault and including the right to request the extra services at the Village's exclusive election for time to time.

THEREFORE, BE IT RESOLVED, that the proposal of Vanguard Cleaning Systems out of Nanuet, NY be accepted, effective January 1, 2023, at a cost of \$900 per month, plus the extra services as noted above as and when requested.

Motion: Deputy Mayor Caridi

Second: Trustee Golden

Upon vote, motion carries unanimously.

**Resolution 22 - 136**

Village of Montebello

Title: 2023 Website Services

WHEREAS, the Village website is designed, developed and deployed by iMediaWerks;  
and

WHEREAS, iMediaWerks proposes providing a monthly monitoring service at \$20/month that ensures any necessary security patches and website updates, the monthly maintenance plan covers:

1. Weekly back-up of website content (up to 4 months of back-ups are keep available)
2. Daily monitoring site for any available software/server patches and apply patches as needed.
3. Bi-weekly full back-up of website (up to 4 months of back-ups are keep available)
4. Assistance with resolving technical issue. Primary 24/7 support is available via current webhosting company (SiteGround.com)
5. Restoration of website content as needed.

THEREFORE, BE IT RESOLVED, at the recommendation of the Village Clerk that a one-year contract be entered into with iMediaWerks at a cost of \$20/month as per the Proposal.

Motion: Deputy Mayor Caridi

Second: Trustee Golden

Upon vote, the Resolution carries unanimously.

**Resolution: 22 – 137**

Village of Montebello

Title: Schedule a Public Hearing on Tentative Budget for 2023

BE IT RESOLVED that a Public Hearing is to be held on the Tentative Proposed Budget being the Mayor's budget with changes as discussed, this evening for fiscal year 2022 on November 9, 2022, at 7:00 p.m. local time or as soon thereafter as the matter can be heard, such that a Budget for said year can be adopted.

BE IT FURTHER RESOLVED that the Village Clerk is hereby directed to notice and post same including that the meeting will be held November 9, 2022, at Dr. Jeffery Oppenheim Community Center, 350 Haverstraw Road, Montebello, NY 10901

Motion: Deputy Mayor Caridi

Second: Trustee Golden

Upon vote, the Resolution carried unanimously.



**Public Comment:**

With no one from the public wishing to speak, Mayor Millman closed this portion of the meeting.

**Old / New Business**

- Mayor Millman asked the Board if they had been able to make any site visits of Village properties in order to advise the Boy Scout for his Eagle Scout project. Upon discussion they will determine the sites shortly and advise the Scout.
- In Home day cares – Mayor Millman requested a copy of the letter from NPV regarding Child Daycare Facilities and Zoning Issues be sent to each of the board members for their review and future discussion.

At 8:09 PM, Trustee Kuperman made a motion to go into Executive Session to discuss contract negotiations, seconded by Trustee Golden. Vote carried unanimously.

At 8:26 PM, Trustee Golden made a motion to exit Executive Session, seconded by Trustee Liebergall. Vote carried unanimously.

At 8:26 PM, Deputy Mayor Caridi made a motion to close the meeting, seconded by Trustee Golden. Vote carried unanimously.

Respectfully submitted:

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Louise Renud – Deputy Village Clerk